



**GOVERNMENT OF INDIA
MINISTRY OF HEALTH AND FAMILY WELFARE
(DIRECTORATE GENERAL OF HEALTH SERVICES)
AIRPORT HEALTH ORGANISATION
MUMBAI-400099**

SUO MOTU DECLARATION UNDER SECTION 4 OF RTI ACT 2005

1. Particulars of its organisation, functions and duties [Section 4(1)(b)(i)]

Introduction and Background Information:

Airport Health Organisation (APHO), Mumbai is a unit of Central International Health Division (CIHD) under Directorate General of Health Services, Ministry of Health and Family Welfare, Government of India. APHO, Mumbai is a designated Point of Entry (POE) for coordination of activities and containment of Public Health Emergencies of International Concerns (PHEICs). APHO Mumbai is the nodal organization to coordinate the PHEIC activities at Chhatrapati Shivaji Maharaj International (C S M I) Airport, Mumbai. APHO, Mumbai was established on 25th July, 1947.

Location: It is located in Andheri (E) of Mumbai Metropolitan Area.

<https://goo.gl/maps/KsBdGCgj2HiqzpsE9>

[19.10353039561181, 72.87689664648349]

1.1.1) Name and Address of organization

Airport Health Organisation, Chhatrapati Shivaji Maharaj International Airport, Approach Road, Next to Ambassador Sky Chef Flight Kitchen, Sahar, Mumbai-400 099.

Tel.: 022-28392429

Email: [aphomumbai-mohfw\[at\]gov\[dot\]in](mailto:aphomumbai-mohfw[at]gov[dot]in)

1.1.2) Head of Organisation

Dr. A. R. Pasi,

Airport Health Officer, Airport Health Organisation, Mumbai.

1.1.3) Vision Mission and Key Objectives

Vision: Developing APHO Mumbai as a centre of excellence in prevention of international spread of diseases through continuing implementation of relevant enforcements.

Mission: Ensuring optimal public health response towards prevention of international spread of diseases.

Objective: To prevent, protect against, control and provide a public health response to the international spread of disease in ways that are commensurate with and restricted to public health risks, and which avoid unnecessary interference with international traffic and trade.

1.1.4) Functions & Duties:

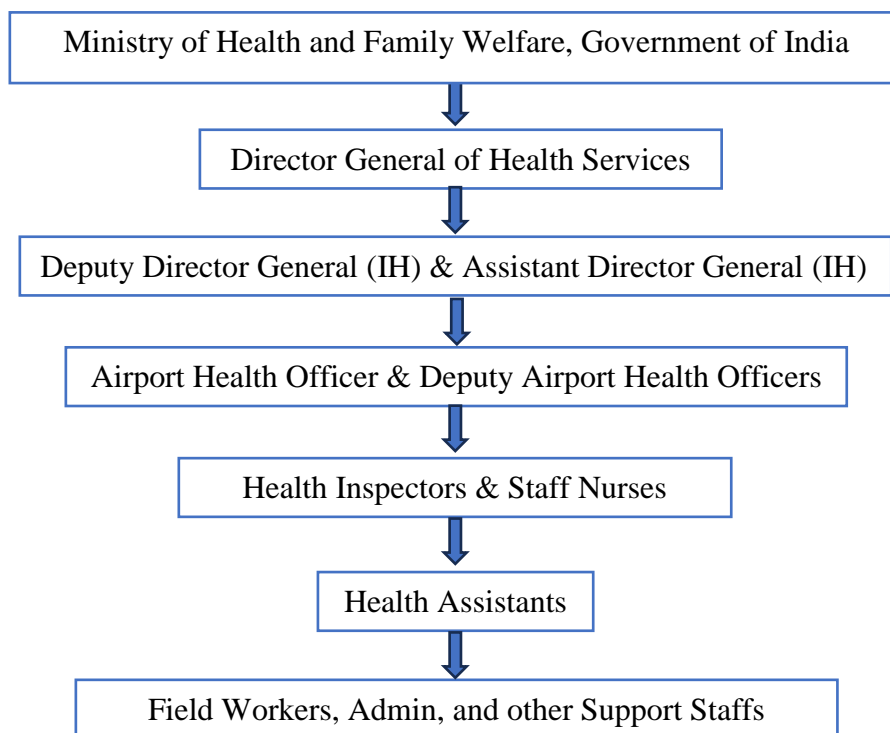
Routine Activities:

1. Surveillance of International Passengers and Crew for yellow fever disease
2. Quarantine of Passengers
3. Yellow Fever & Polio Vaccination
4. Public health clearance of dead body or human remains
5. VVIP Food Safety & Surveillance Duties
6. Food and Water Safety Duties
7. Vector surveillance
8. Flight Dis-insection
9. Sanitary Inspection
10. Training & Teaching
11. Protocol Duties

Emergency Duties:

1. Medical & Flight Emergencies
2. Public Health Emergency of International Concern (PHEICs)

1.1.5) Organisation Chart



1.1.6) Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees or Commissions constituted from time to time have been dealt.

As in introduction

1.2) Powers and duties of its officers and employees [Section 4(1)(b)(ii)]

1.2.1) Powers and duties of Officers (Administrative, Financial and Judicial)

1. Airport Health Officer:

Administrative:

- i. Head of Office declared as Head of Department under Delegation of Financial Powers Rules, 1978 with statutory & administrative powers delegated by administrative Ministry.
- ii. Appointing & Disciplinary Authority for certain Group C posts.
- iii. Controlling Officer for officers and staff of the establishment.

Financial:

- i. Head of Office and Drawing & Disbursing Officer for the establishment
- ii. Statutory powers delegated under Delegation of Financial Powers Rules, 1978.

Others:

Statutory Authority with powers to implement the Regulations, Acts and Rules administered by the authority.

2. Medical Officer:

Powers and duties of Airport Health Officer under International Health Regulations (2005), the Aircraft (Public Health) Rules 1954 etc. related to substantive functions.

Powers and duties common to both as above:

1. Surveillance of International Passengers and Crew for yellow fever disease
2. Quarantine of Passengers
3. Yellow Fever Vaccination & Polio Vaccination
4. Public health clearance of dead body or human remains
5. VVIP Food Safety & Surveillance Duties
6. Food and Water Safety Duties
7. Vector surveillance
8. Flight Dis-insection
9. Sanitary Inspection
10. Training & Teaching
11. Protocol Duties
12. Medical & Flight Emergencies
13. PHEICs

1.2.2) Power and duties of other employees:

1. Powers: Being Subordinate staff, as delegated by HoD.
2. Duties: All ministerial and non-ministerial staff to perform duties allocated by Head of Office for works related to establishment, accounts, stores etc. including assisting officers in substantive functions.

1.2.3) Rules or orders under which power and duty are derived and exercised

Rules, Regulations, Instructions, Manuals and Records for Discharge of Function [Section 4(1)(b)(v)]:

The functions are in accordance with the enacted acts and rules. The Norms for the discharge of functions have been prescribed through Rules made by the Government under respective Acts administered by this organization.

Acts:

1. The Aircraft Act, 1934.
2. Food Safety and Standard Act, (FSSA)-2006
3. Epidemic Diseases Act 1897.

Rules:

1. The Aircraft (Public Health) Rules, 1954.
2. Aircraft Rules, 1937

Regulations:

1. The International Health Regulations (2005)

1.3) Procedure followed in the decision-making process, including channels of supervision and accountability [Section 4(1)(b)(iii)]:

1.3.1) Process of decision making:

This organization is a Subordinate office under the Govt. of India, Ministry of Health and Family Welfare, the Directorate General of Health Services, PH (IH) Section and established for the implementation of policies of the Government of India. The procedure followed is according to the existing rules, manuals etc.

1.3.2) Final Decision Making Authority at this Office

Airport Health Officer, Airport Health Organisation, Mumbai

1.3.3) Related provisions, acts, rules:

As mentioned in 1.2.3

1.3.4) Time limit for taking a decision, if any

Depending on work and as per requirement.

1.3.5) Channel of supervision and accountability

This organization is a Subordinate office under the Govt. of India, Min. of Health and Family Welfare, the Directorate General of Health Services (Dte. GHS), PH (IH) Section and established for the implementation of policies of the Government of India.

At Dte. GHS level: The Director General of Health Services

At PH(IH) Section & Central IH Division: Deputy Director General (IH)
Assistant Director General (IH)

At APHO Level: Airport Health Officer, Mumbai

1.4) Norms for the discharge of functions [Section 4(1)(b)(iv)]:

The functions are in accordance with the enacted rules. The norms for the discharge of functions have been prescribed through rules made by the Government under respective acts administered by this organization.

1.4.1) Nature of Function or Service Delivery

Functions (Routine and Emergency), Date and time of special functions:

Sr No	Activity	Day or Date and Time
1	Yellow Fever Vaccination	Wednesday and Friday (Except Public Holidays) Registration: 10:00 am to 11:30 am Vaccination: 12:00 pm onwards
2	Oral Polio Vaccination	Monday to Friday (Except Public Holidays) Time: 11:00 am to 01:00 pm and 02:00 pm to 04:00 pm
3	Quarantine Facility	24 hours, all 7 days of week
4	Medical Inspection (MI) Room Activity	24 hours, all 7 days of week
5	FSSAI Activity	As and when required
6	Protocol Duty	As and when required
7	Training and Coordination	As and when required
8	Yellow Fever Training	As and when required
9	Academic Visits	As and when required
10	Emergency Duty	As and when required, 24 hours all 7 days of week

1.4.2) Norms or standards for Function or Service delivery

This office observes the implementation of International Health Regulations 2005 and The Aircraft (Public Health) Rules, 1954 and the various regulatory and statutory provisions in above act or rule or regulation. This office issues certification or advisory or monitoring to existing regulations.

1.4.3) Process by which these services can be accessed.

The public can access the above services directly from APHO Mumbai on scheduled days and specified time.

1.4.4) Time limit for achieving targets.

As per need of work

1.4.5) Process of redress of Grievances

Grievances can be redressed by approaching following authorities.

A) Dr. A. R. Pasi, Airport Health Officer, Airport Health Organisation, Approach Road, Next to Ambassador Sky Chef Flight Kitchen, Sahar, Andheri (East), Mumbai – 400099.

B) Deputy Director, PH(IH) Section, Directorate General of Health Services, Ministry of Health and Family Welfare, Govt. of India, Nirman Bhavan, New Delhi – 110 011.

1.5) Rules Regulations, instructions manual and records for discharging functions [Section 4(1)(b)(v)]

1.5.1) Title and nature of the record or manual or instruction

1.5.2) List of Rules, regulations, instructions manuals and records

1.5.3) Acts or Rules manuals etc.

As mentioned in 1.2.3

1.5.4) Transfer policy

Being a subordinate office under the Directorate General of Health Services, MoHFW, following the transfer policy of Government of India.

1.6) Statement of the categories of documents held under its control [Section 4(1)(b)(vi)]:

1.6.1) Categories of documents:

I. Documents related to substantive functions

Category A: Nil

Category B-Keep-Permanent:

1. Non consumable stock Register
2. Service book of all staff
3. All pension papers of old staff
4. EFC file
5. Copy of Acts, Rules, & Regulations administered by this Public Authority
6. Guidelines & Instructions issued by Higher Authorities.

Category C-10 Years:

1. Cash Book
2. Old cash book & TR
3. Yellow Fever Vaccination Register

Category C-5 Years:

1. Bill register
2. Salary Bill Prepared
3. Ebola file
4. Swine flu files
5. All personal Files
6. Register of License issued to Catering Establishments under FSSA, 2006.

Category C-3 Years:

1. Stock Register
2. Service Postage & Stamp Register
3. Challan Register
4. Budget Preparation
5. Expenditure Control Register
6. Sanction of Amount Register
7. PFMS Register
8. Each Budget Head Register every year
9. TR (Treasure Challan receipt book)
10. All contingent bill prepared
11. Uniform of staff record
12. Training register

Category C-2 Years:

1. Quarantine Order
2. Quarantine Bill book
3. Quarantine admission & Discharge register
4. Vaccination Exemption certificate
5. Oral Polio vaccine certificate
6. Emergency Medicine stock Register
7. Cash Receipt Book
8. Consumable stock register
9. Vaccine stock Register

10. PHEIC screening Cards
11. Flight detail Register
12. GD Document & passenger Manifest
13. Human Remain Register
14. Human Remain documents
15. HR(NOC)
16. Polio Record Register
17. Annual maintenance Register
18. Dispatch Register

Category C-1 Years

1. Attendance register

II. Administrative and financial records: All records maintained for Establishment and accounts management as prescribed under relevant rules

1.6.2) Custodian of documents categories B & C as above:

Airport Health Officer,

Airport Health Organisation, Mumbai

Under PH(IH) section, Directorate General of Health Services.

1.7) Boards, Councils, Committees, and other Bodies [Section 4(1)(b)(viii)]:

- i. Internal Complaints Committee.
- ii. Karyalaya Rajbhasha Samiti.
- iii. Preventive Vigilance Committee.
- iv. Screening Committee for granting MACP to staff.
- v. GeM Purchase Committee.
- vi. Condemnation Committee.
- vii. Office Council Committee.
- viii. Committee for screening of employees under FR 56 Rule.
- ix. Joint Public Health and Sanitation Committee (JPHSC).
- x. Committee for granting DPC to Group C staff.

S. No.	Name of the post	Classification Group A B C D	Sanctioned Strength	In Position	Vacant posts
1	Airport Health Officer	A	01	01	-
2	Deputy Airport Health Officers	A	06	05	01
3	Health Inspector	B	08	00	08
4	Health Assistant	B	06	04	02
5	Staff Nurse	B	04	00	04
6	UDC	B	02	00	02
7	Food Inspector	B	01	00	01
8	LDC	C	01	00	01
9	Lab Technician	C	02	00	02
10	Driver	C	03	00	03
11	Field Worker	C	08	05	03
12	Ward Attendant	C	08	02	06
13	MTS	C	06	02	04
Total			56	19	37
Total			56	19	37

1.8) Director y of Offi cers and Emp loye es [Sect ion 4(1)(b)(ix)]:

(i) Name

and designation

(ii) Telephone, fax and email ID

As mentioned in 1.1.1

1.9) Monthly remuneration received by officers and employees [Section 4(1)(b)(x)]:

1.9.1) List of employees with Gross monthly remuneration: as on 01.08.2023

Sr	Name of the employee	Designation	Pay Level	Allowances
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No			(VII CPC)	
1.	Dr A R Pasi	Airport Health Officer	13	As per Govt Norms
2.	Dr V M Bhagat	Deputy Airport Health Officer	13	
3.	Dr P B Gaikwad	Deputy Airport Health Officer	11	
4.	Dr Rahul dhas T S	Deputy Airport Health Officer	10	
5.	Dr Bhavya B S	Deputy Airport Health Officer	10	
6.	Dr Selvaganapathi S	Deputy Airport Health Officer	10	
7.	Shri S D Gawas	Health Assistant	6	
8.	Shri M T Muddapogu	Health Assistant	4	
9.	Shri P V Shelar	Health Assistant	4	
10	Shri D G Ghag	Health Assistant	4	
11	Shri S E Kamble	Field Worker	4	
12	Shri A S Surve	Field Worker	3	
13	Shri K P Sagayaraj	Field Worker	4	
14	Shri K D Chavan	Field Worker	4	
15	Shri R R Kshirsagar	Field Worker	4	
16	Shri D P Mode	Ward Attendant	4	
17	Smt V S Mandve	Ward Attendant	3	
18	Shri Sundarraju	Chowkidar	4	
19	Smt Sarika Shinde	MTS	1	

1.9.2) System of compensation as provided in its regulations:

Not applicable

1.10) Name, designation and other particulars of public information officers [Section 4(1)(b)(xvi)]:

1.10.1) Name and designation of the Public Information Officer (PIO), Assistant Public Information(s) & Appellate Authority

1.10.2) Address, telephone numbers and email ID of each designated official

Sr No	Particulars	Information	
		Central Public Information Officer (CPIO)	First Appellate Authority (FAA)
1	Name	Dr. Selvaganapathi S.	Dr. A. R. Pasi
2	Designation	Dy APHO	Airport Health Officer
3	Address	Airport Health Organisation, Next to Ambassador Sky Chef Flight Kitchen, Sahar, Andheri (East) Mumbai – 400099 Telephone: 022-28392429 Email: aphomumbai-mohfw@gov.in	

1.11) No. of employees against whom disciplinary action has been proposed or taken [Section 4(2)]**1.11.1) Pending for minor penalty or major penalty proceedings.**

Nil

1.11.2) Finalised for minor penalty or major penalty proceedings

Nil

1.12) Programmes to advance understanding of RTI, [Section 26]**1.12.1) Educational programmes**

Not applicable

1.12.2) Efforts to encourage public authority to participate in these programmes

Not applicable

1.12.3) Training of CPIO or APIO

As per directions of Dte. GHS

1.12.4) Update & Publish guidelines on RTI by the public authorities concerned.

As per directions of Dte. GHS

1.13) Transfer policy and transfer orders [F No. 1/6/2011 – IR dt. 15.04.2013]

Being a subordinate office under the Directorate General of Health Services, MoHFW, following the transfer policy of Government of India.

2) Budget and Programme**2.1) Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made, etc.****Budget Grant and Expenditure made (Section 4(1)(b)(xi)):**

Sub-Head	BE FY 2022-23 in INR	Expenditure FY 2022-23 in INR
1. Salary	26000000	23866345
2. Medical Treatment	300000	264806

3. Wages	0	0
4. O.T.A.	0	0
5. Direct Travel Expenses (DTE)	300000	133303
6. Office Expenses	4800000	4527137
7. Prof. Services	5200000	4266177
8. Rents, Rates & Taxes	0	0
9. Supply & Material	2000000	1802465
10. Other Charges	0	0
11. Minor Work	1000000	80500
12. Motor Vehicle	0	0
13. Maintenance & Repair	0	0
14. Swatchhta Action plan(SAP)	5000	2655
Total	39605000	34943388

PM ABHIM Budget: Sub Head	BE FY 2022-23 in INR	Expenditure FY 2022-23 in INR
Office expenses	15936000	15453400
Professional services	1637345	312063
Total	17573345	15765463

2.2) Foreign and domestic tours

2.2.1) Budget for Domestic travel Expenses (allocated)

Rs. 300000/-

2.2.2) Foreign and domestic tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the department.

Nil

2.2.3) Information related to procurements

a) Notice or tender enquiries, and corrigenda if any thereon,
nil

b) Details of the bids awarded comprising the names of the suppliers of goods or services being procured

All items procured in strict accordance with the GFR-2017 norms, and through GeM portal.

Bids awarded:

1. Hiring of Sanitation Service for Multitasking Staff - Vikhyat Projects Private Limited – Total contract value: Rs. 610533.66 /-.
2. Hiring of Sanitation Service for Sweeper - Vikhyat Projects Private Limited, Total contract value: Rs. 1628089.73/-.
3. Hiring of Sanitation Service for Facility Manager - Vikhyat Projects Private Limited, Total contract value: Rs. 218665.4/-
4. Hiring of Sanitation Service for Supervisor - Vikhyat Projects Private Limited, Total contract value: Rs. 420499.25/-.
5. Security Manpower Service for Unarmed Security Guard - Bharat Secure, Total contract value: Rs. 1243686.33/-.
6. Facility management service - Manpower based for DG set technician, electrician, and AC technician - New Bharat Security and Detective Services, Total contract value: Rs. 523440/-.
7. Manpower outsourcing services – fixed remuneration for Data Entry Operator - Tej Security Services, Total contract value: Rs. 28230.81/-.
8. Manpower outsourcing services – fixed remuneration for Public Health Specialist, Staff Nurse, LDC/ Office Executive, Food Safety Officer, and Health Assistant - Global Total Solution, Total contract value: Rs. 8652239.52/-.

c) The works contract concluded- in any such combination of the above- and

Refer 2.1 b.

d)The rate or rates and the total amount at which such procurement or works contract is to be executed.

Refer 2.1 b.

2.3) Manner of execution of subsidy programme [Section 4(i)(b)(xii)]

Not Applicable

2.4) Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]

Not Applicable

2.5) Particulars of recipients of concessions, permits of authorizations granted by the public authority [Section 4(1) (b) (xiii)]

Not Applicable

2.6) CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]

Nil

3) Publicity and Public interface**3.1) Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation thereof of Section 4(1)(b)(vii) [F. No. 1/6/2011- IR dt. 15.04.2013]**

3.1.1) Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens.

Documents and Information related to Yellow Fever Vaccination, The Indian Aircraft (Public Health) rules, 1954 and International Health Regulation 2005.

3.1.2) Arrangements for consultation with or representation by

a) Members of the public in policy formulation or policy implementation

Not Applicable.

b) Day & time allotted for visitors

Not Applicable.

c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants

Central Public Information Officer (CPIO):

Dr. Selvaganapathi S.,
Deputy Airport Health Officer,
Airport Health Organisation
Next to Ambassador Sky Chef Flight Kitchen,
Sahar, Andheri (East)
Mumbai – 400099
Telephone: **022-28392429**
Email: aphomumbai-mohfw@gov.in

3.1.3) Public-private partnerships (PPP)

No.

3.2) Are the details of policies or decisions, which affect public, informed to them [Section 4(1) (c)]
Yes.

3.3) Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]
Yes

3.3.1) Use of the most effective means of communication Internet (website)

To refer to the website: <https://ihpoe.mohfw.gov.in/> and <https://mohfw.gov.in/>
the email id: aphomumbai-mohfw@gov.in

3.4) Form of accessibility of information manual or handbook[Section 4(1)(b)]

Available (digital format)

3.5) Whether information manual or handbook available free of cost or not

Yes

4) E- Governance

S .No.	Item	Details of disclosure
4.1	Language in which Information Manual or Handbook	(i) English - Yes (See 3.4 above)
		(ii) Vernacular or Local Language - Nil

	Available [F No. 1/6/ 2011-IR dt. 15.4.2013]	
4.2	When was the information Manual or Handbook last updated? [F No. 1/6/ 2011-IR dt. 15.4.2013]	Last date of Annual updation - Not applicable
4.3	Information available in electronic form [Section 4(1)(b)(xiv)]	(i) Details of information available in electronic form To refer to the website https://ihpoe.mohfw.gov.in and https://mohfw.gov.in & https://ihpoe.mohfw.gov.in/RTI/APHO%20Mumbai%20Jan%202023.pdf or go to https://ihpoe.mohfw.gov.in/ → RTI → APHO → Mumbai
		(ii) Name or title of the document or record or other information - Suo Moto Declaration Under Section 4 Of RTI Act 2005 - IHR 2005 - Indian Aircraft (Public Health) rules, 1954
		(iii) Location where available https://ihpoe.mohfw.gov.in/ and https://mohfw.gov.in/
4.4	Particulars of facilities available to citizen for obtaining information [Section 4(1)(b)(xv)]	(i) Name & location of the facility Airport Health Organisation Next to Ambassador Sky Chef Flight Kitchen, Sahar, Andheri (East) Mumbai – 400099 Telephone: 022-28392429 Email: aphomumbai-mohfw@gov.in
		(ii) Details of information made available - Suo-moto Declaration Under Section 4 Of RTI Act 2005 - IHR 2005 - Indian Aircraft (Public Health) rules, 1954 - Yellow Fever Vaccination
		(iii) Working hours of the facility 0930 hrs to 1800 hrs Monday to Friday excluding Public Holidays
		(iv) Contact person & contact details (Phone, fax email) Airport Health Officer, Airport Health Organisation, Mumbai Telephone: 022-28392429 Email: aphomumbai-mohfw@gov.in
4.5	Such other information as may be prescribed under section 4(i) (b)(xvii)	(i) Grievance redressal mechanism Grievances received directly through post or Email or from Ministry and DGHS are processed as per the guidelines issued from time to time.
		(ii) Details of applications received under RTI and information provided

		01/01/2022 to 31/12/2022: 12																																														
		(iii)	List of completed schemes or projects or Programmes Not Applicable																																													
		(iv)	List of schemes or projects or programme underway Not Applicable																																													
		(v)	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract Refer 2.2.3.c																																													
		(vi)	Annual Report																																													
		<table><tr><th>Sr.No</th><th>Annual report 2022</th><th>Number</th></tr><tr><td>1.</td><td>Number of Aircrafts Disinsected</td><td>26944</td></tr><tr><td>2.</td><td>Surveillance of International Passengers and Crew for YF</td><td>126395</td></tr><tr><td>3.</td><td>Quarantine of Passengers for YF</td><td>02</td></tr><tr><td>4.</td><td>Yellow Fever Vaccinations</td><td>9042</td></tr><tr><td>5.</td><td>Clearance of Dead Bodies</td><td>651</td></tr><tr><td>6.</td><td>Vector Surveillance</td><td>73</td></tr><tr><td>7.</td><td>Sanitary Inspection</td><td>09</td></tr><tr><td>8.</td><td>Food Establishments Inspected</td><td>18</td></tr><tr><td>9.</td><td>Training Activities Performed</td><td>16</td></tr><tr><td>10.</td><td>Other Specific Activities (Polio Vaccination)</td><td>2534</td></tr><tr><td>11.</td><td>Number of crew arrived</td><td>163436</td></tr><tr><td>12.</td><td>Number of passengers arrived</td><td>4292917</td></tr><tr><td>13.</td><td>Polio Vaccination</td><td>2534</td></tr><tr><td>14.</td><td>Training Activities courses or number trained</td><td>16</td></tr></table>		Sr.No	Annual report 2022	Number	1.	Number of Aircrafts Disinsected	26944	2.	Surveillance of International Passengers and Crew for YF	126395	3.	Quarantine of Passengers for YF	02	4.	Yellow Fever Vaccinations	9042	5.	Clearance of Dead Bodies	651	6.	Vector Surveillance	73	7.	Sanitary Inspection	09	8.	Food Establishments Inspected	18	9.	Training Activities Performed	16	10.	Other Specific Activities (Polio Vaccination)	2534	11.	Number of crew arrived	163436	12.	Number of passengers arrived	4292917	13.	Polio Vaccination	2534	14.	Training Activities courses or number trained	16
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(vii)	Frequently Asked Question (FAQs) Not Applicable																																															
(viii)	Any other information such as a) Citizen's Charter As per directions of Dte. GHS																																															
b) Result Framework Document (RFD) Not Applicable																																																
c) Six monthly reports on the Performance against the benchmarks set in the Citizen's Charter Available with Dte.GHS.																																																

4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]	(i)	Details of applications received and disposed Received – 12 Disposed - 12
		(ii)	Details of appeals received and orders issued Received – 1 Disposed - 1

4.7	Replies to questions asked	Details of questions asked and replies given Received – 6
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in the parliament [Section 4(1)(d)(2)]	Replied - 6
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5) Information as may be prescribed

5.1) Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]

Name & details of

(a) Current CPIO & FAAs

Current CPIOs:

S.N o.	Particulars	Information
1.	Name of the Officer	Dr. Selvaganapathi S.
2.	Designation	Deputy Airport Health Officer
3.	Address	Airport Health Organisation Next to Ambassador Sky Chef Flight Kitchen, Sahar, Andheri (East) Mumbai – 400099
4.	Telephone No	022-28392429
5.	Fax	-
6.	E-Mail	aphomumbai-mohfw@gov.in

Current FAAs:

S.N o.	Particulars	Information
1.	Name of the Officer	Dr. A. R. Pasi
2.	Designation	Airport Health Officer
3.	Address	Airport Health Organisation Next to Ambassador Sky Chef Flight Kitchen, Sahar, Andheri (East) Mumbai – 400099
4.	Telephone No	022-28392429
5.	Fax	-
6.	E-Mail	aphomumbai-mohfw@gov.in

(b) Earlier CPIOs & FAAs from 01/01/2015 to till date

S.No.	Name of the CPIO at APHO, Mumbai	Period	
		From	To
1.	Dr C R Shivdikar	01/01/2015	31/07/2015
2.	Dr Amitabha Dan	01/08/2015	16/02/2017
3.	Dr A R Pasi	17/02/2017	21/04/2022
4.	Dr Pragati Gaikwad	22/04/2022	24/10/2022
5.	Dr Selvaganapathi S	25/10/2022	Till date

S.No.	Name of the FAAs	Period	
		From	To
1.	Dr.Sujit Singh	01/01/2015	05/03/2018
2.	Dr.Deepak Sule	06/03/2018	15/04/2019
3.	Dr.P.K.Sen	16/04/2019	21/01/2021
4.	Dr Alok Mathur	22/01/2021	31/03/2021
5.	Dr Anil Kumar	01/04/2021	16/12/2021
6.	Dr Sudarshan Mondal	17/12/2021	21/04/2022
7.	Dr A R Pasi	22/04/2022	Till date

5.1.2) Details of third party audit of voluntary disclosure

Nil

(a) Dates of audit carried out

Not applicable

(b) Report of the audit carried out

Not applicable

5.1.3) Appointment of Nodal Officers not below the rank of Joint Secretary or Additional HoD

Not Applicable

(a) Date of appointment

Not Applicable

(b) Name & Designation of the officers

Not Applicable

5.1.4) Consultancy committee of key stake holders for advice on Suo-Moto disclosure

No

(a) Dates from which constituted

Not applicable

(b) Name & Designation of the officers

Not applicable

5.1.5) Committee of CPIOs or FAAs with rich experience in RTI to identify frequently sought information under RTI.

No

(a) Dates from which constituted

Not applicable

(b) Name & Designation of the Officers

Not applicable

6. Information Disclosed on own Initiative

6.1) Item or information disclosed so that public have minimum resort to use of RTI Act to obtain information

Suo-Moto Declaration Under Section 4 Of RTI Act 2005,

<https://ihpoe.mohfw.gov.in/RTI/APHO%20Mumbai%20Jan%202023.pdf> (or) go to <https://ihpoe.mohfw.gov.in/> →

RTI → APHO → Mumbai

6.2) Guidelines for Indian Government Websites (GIGW) is followed (released in February 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and Pensions, Govt. Of India)

Yes.

6.2.1) Whether STQC certification obtained and its validity.

Yes

6.2.2) Does the website show the certificate on the Website?

Yes

Signature: -(Sd)-

Name: Dr. A R Pasi

Designation: Airport Health Officer, Mumbai

Date: 04.08.2023